**Grant or Scholarship Application**

Thank you for your interest in the Batavia Arts Council 2019 Individual Artists Program. We are excited to partner with you in supporting and enriching Batavia’s artistic vitality and cultural vibrancy. This application is your first step on the path to our mutual partnership.

**Individual Artists Program Overview**

The Individual Artists Program aims to discover, nurture, and expand Batavia’s practicing artists and creative professionals.

Through this grant program, BAC will award project grants to Batavia-based professional artists and creative entrepreneurs over 16 years of age, at all career levels (emerging, mid-career, mature), and who work across numerous disciplines. IAP encompasses support through two different Funding Categories.

Funding Categories:

1. Creative Projects – Provides project support for practicing artists and creative professionals to develop or create artistic work. Note that all projects must include a public component of some kind (e.g., performances, exhibitions, presentations, or publications that are open and accessible to Batavia residents).

2. Professional Development/Scholarship - Supports professional development opportunities, projects, and programs related to the career or educational advancement of a practicing artist or creative professional.

\*\*Please Note: Each artist may only apply for ONE grant each year – the artist must choose to apply within either Category 1 or Category 2.

**IAP Eligibility Criteria and Application Deadline**

To be eligible to apply for the Individual Artists Program grant, applicants within both Funding Categories must:

1. Be a resident of the city of Batavia, Illinois; and

2. Be at least 16 years old; and

3. Work within one or more of the following disciplines/areas: Visual Arts; Media Arts and Film, Music (vocal and instrumental), Dance, Theater, Performance Art, Interdisciplinary, Literary Arts, Design (includes Fashion, Industrial, and Costume), Culinary Arts, and Curatorial Arts.

4. Applications must be submitted (postmarked) no later than September 1, 2019.

5. Application must be filled out completely, including submission of all requested documentation and narratives.

6. If you are selected to receive a grant, the project must be completed with a 12 month period starting on the date of the award. Detailed follow up reports are required every three months (until completion) to verify the work is on track and/or completed. An additional report it required to verify how the granted funds were allocated on the project. You will receive forms for follow up upon issue of grant.

7. If you are selected to receive a grant, you are required to be available to publicize the award of the grant, as well as publicize the project periodically upon completion. The BAC will create these photo and press opportunities.

8. Applications must be submitted by September 1, 2019 for consideration. Awards will be announced in September.

**Applicant Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NAME: | | | | AGE: | |
| DATE OF BIRTH: / / | | DATE OF APPLICATION: / / | | | |
| ADDRESS: | | | | | |
| CITY: | STATE: | | | | ZIP CODE: |
| PHONE: ( ) | | | ALT PHONE: ( ) | | |
| EMAIL: | | | | | |
| WEBSITE (If Applicable): | | | | | |
| APPLICANT  DISCIPLINE: | | | FUNDING CATEGORY REQUEST:  CREATIVE PROJECT SCHOLARSHIP | | |
| GRANT AMOUNT  REQUESTED: | | | TOTAL EXPECTED  PROJECT TOTAL: | | |
| PROJECT START DATE: / / | | | PROJECT END DATE: / / | | |
| PROJECT DISCIPLINE: | | | | | |

**Narrative *(please submit responses in typed form along with application)***

1. Describe the project (include goals, materials needed and intended audience).
2. Describe how the project will be accomplished.
3. Why does this project merit funding?
4. How will this project make a difference in the applicant’s career development?
5. Describe the public benefits of this project.
6. What are the anticipated outcomes including the overall objectives? How will the applicant evaluate the success of the project?

**Forms to be completed and submitted along with application:**

* Budget:
  1. Submit a complete project budget for the entire project (not just the amount of the grant requested) using the template attached to this application packet.
* Project Timeline
  1. List target dates and key events that support the project goals. This timeline should demonstrate an applicant’s ability to research, plan, and coordinate their project effectively.
* Curriculum Vitae/Artistic Experience
* Resume
* Artistic work samples
  1. Include a description of this work and how it relates to the proposed project.
  2. Work samples should be submitted via URL, images, videos, audio files, etc.
  3. The work sample plays a critical role in helping panelists to evaluate the artistic merit of your work and gain a better understanding of the proposed project. Applicants are encouraged to select their support materials carefully and submit items that are as current as possible and relevant to the proposed project.
  4. Work samples do not need to be professionally produced to demonstrate vibrant programming or artistic excellence.

PROPOSED PROJECT BUDGET

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PROJECT NAME: | | | GRANTEE NAME: | | |
|  | | | | | |
| BUDGET ITEMS | BAC  SHARE | GRANTEE SHARE | OTHER FUNDING | TOTAL | NOTES/COMMENTS |
|  | | | | | |
| PROJECT INCOME | | | | | |
| Earned  Income |  |  |  |  |  |
| Tickets/  Admission |  |  |  |  |  |
| Sale of Art |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| TOTAL INCOME | $ | $ | $ | $ |  |
|  | | | | | |
| BUDGET ITEMS | BAC  SHARE | GRANTEE SHARE | OTHER FUNDING | TOTAL | NOTES/COMMENTS |
|  | | | | | |
| PROJECT EXPENSES | | | | | |
| Materials/  Supplies |  |  |  |  |  |
| Space  Rental |  |  |  |  |  |
| Equipment Rental |  |  |  |  |  |
| Marketing/  Advertising |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| TOTAL EXPENSES | $ | $ | $ | $ |  |